

Small scale events fee structure

Consent fees are:

- applicable to group activities with less than 150 people that do not require exclusive use.
- due when application is accepted by National Parks and Wildlife Service.
- applicable for a calendar day or booking timeslot.

Consent fee	Sydney Harbour National Park		High Use Parks		Other Parks	
	Standard	Not for Profit or Volunteer/Community	Standard	Not for Profit or Volunteer/Community	Standard	Not for Profit or Volunteer/Community
Under 40 people	\$160	\$120	\$100	\$75	\$70	\$50
40 to 80 people	\$320	\$240	\$200	\$150	\$140	\$100
80 to 150 people	\$600	\$450	\$375	\$280	\$265	\$150
Key wedding location (any size)	\$760		\$375		\$265	
	For list of key wedding locations contact Local Area office. Weddings at other locations, tiered pricing or indoor/picnic shelter fee applies.					
Indoor Venues and Picnic Shelters	Individual pricing applies – see over					

For series applications with multiple dates of the same activity – fees will apply for each Small Scale Event series date.

High use parks

Berowra Valley National Park	Georges River National Park	Kamay Botany Bay National Park
Bents Basin State Conservation Area	Glenrock State Conservation Area	Ku-ring-gai Chase National Park
Blue Mountains National Park	Hartley Historic Site	Kosciuszko National Park
Bouddi National Park	Heathcote National Park	Lane Cove National Park
Budderoo National Park	Illawarra Escarpment State Conservation Area	Munmorah State Conservation Area
Garigal National Park		Royal National Park

Additional fees

Late Notice less than 15 business days	Sydney Harbour National Park & all High Use Parks - \$200 Other Parks - \$90
Supervision	\$100 per hour per supervisor (3-hour minimum) if required – may include travel time.
Park Use Fees	Some parks charge a vehicle entry fee. This must be paid additional to above fees for any vehicles coming into the park. A list of parks and information regarding vehicle entry fees can be found at Park entry fees and annual passes
Landing Fees	For small scale events on an island within Sydney Harbour National Park, an additional \$7 per person landing fee applies. A landing fee of \$3 adult & \$2 Child (5-15 years) applies at the Basin Campground. Landing fees are due one week prior to the event.
Camping	<ul style="list-style-type: none"> • If the function or activity has camping involved as a secondary component to the main function or activity. This camping must be booked and paid for separately. • Large Group Camping is where camping is the main component and this is not considered a function or activity. The above fees do not apply and it should be booked using a large group camping notification form available from the Local NPWS Area Office.
Key deposit	Determined by local area office.

Exemptions

1. Aboriginal cultural events
 - small scale event consent fees do not apply
 - where events are held in commercial camping areas – normal booking arrangements and camping fees apply
 - Aboriginal people are exempt from entry fees for the purpose of undertaking cultural activities in accordance with the National Parks and Wildlife Service (NPWS) vehicle entry fee exemptions policy.
2. Educational groups will be exempt from small scale event consent fees if:
 - a) the event is not for commercial purposes
 - b) an Event Application Form is submitted and accepted before each visit
 - c) the visit is organised by a recognised Australian educational body (preschool, primary school, secondary school, or tertiary studies)
 - d) the visit is for curriculum based educational purposes. Fees may apply for non-educational gatherings and visits e.g. school picnics and vacation care.
3. If the primary activity is directly and specifically related to activities run by Scouts Australia, Girl Guides Australia, Pathfinders Australia and organisations registered to operate the Duke of Edinburgh Award they are exempt from Small Scale Event consent fees.
4. A 25% discount is applicable to small scale event consent fees for all other not for profit, volunteer and community groups as per the fee structure. Evidence of this status must be supplied e.g. Australian Charities and Not-for-Profits Commission or a Certificate of Incorporated Association from NSW Fair Trading. This discount does not apply to the additional fees (see below).

Note - For exemptions 2, 3 and 4 additional fees (see below) still apply. This includes camping and park use fees.

Damages

In addition to these fees, you must pay the Park Authority all costs and expenses including damages, paid or incurred by the Park Authority in respect to your performance or breach under this agreement.

Cancellations – NPWS must be notified in writing

Notice	Alternate date found – consent transferred	No alternate date found – consent cancelled
15+ days notice	All fees charged transfer to the new date No additional fees charged	Consent fee – 75% refund Supervision fee (if applicable) – 100% refund All other additional fees (if applicable) – as per specific policy Online booking fee (if applicable) – no refund
14 days notice to 49 hours	All fees charged transfer to the new date No additional fees charged	Consent fee - 50% refund Late notice fee (if applicable) – no refund Supervision fee (if applicable) – 100% refund All other additional fees (if applicable) – as per specific policy Online booking fee (if applicable) – no refund
48 hours or less*	All fees charged transfer to the new date Additional date change fee of 50% of the consent fee charged	Consent fee – no refund Late notice fee (if applicable) – no refund Supervision fee (if applicable) – 100% refund All other additional fees (if applicable) – as per specific policy Online booking fee (if applicable) – no refund

* If the Event is cancelled within 48 hours or less of the Event or Event Series for reasons outside of the Applicants control (e.g. torrential rain at outdoor locations or consent being withdrawn for emergency maintenance), the Area Manager reserves the right to refund all fees.

Indoor venues and picnic shelters

Applicable to the hire of the following locations rather than a small scale event consent fee listed on page 1.

If the indoor venue or picnic shelter is not listed below, the small scale event consent fee based on the number of people will apply.

Location	Capacity	Consent fee
Arakoon National Park		
Trial Bay Gaol	500	\$850 - \$1150
Blue Gum Hills Regional Park		
Picnic/BBQ Areas (6 total)	Up to 60	\$50 per booking
Areas will not be reserved, and must be booked for groups over 40 people. Availability first come basis.		
Blue Mountains National Park		
Blue Mountains Heritage Centre	25 seated	\$250
Cattai National Park		
Cattai sheds	12-16	\$50
Garigal National Park		
Davidson Park Area 2	120	\$120
Hartley Historic Site		
St Bernards Church – wedding	100 standing + 10 seated	\$770
St Bernards Church – christening		\$110
Corney's Garage	up to 100	\$550*
Royal Hotel meeting hall	18 to 40	\$220*
* a 50% reduction in fee for Corney's Garage and the Royal Hotel meeting room is applied to any group listed in Exemptions on page 1.		
For any Hartley Historic site bookings that include two or more venues (accommodation included), additional discounts will be considered		
Hill End Historic Site		
Royal Hall	200	\$330
Ku-ring-gai National Park		
Beechwood Cottage	60 inside	\$550
The Station (Bobbin Head) 3 tables	60	Visit nswparks.info/bobbinpicnic to view fees
The Pavillion (Bobbin Head)	100	
Kosciuszko National Park		
Yarrangobilly Function Room	80 standing 60 seated	\$102.50*

* Fee includes a 2.5% online booking fee

Environment, Energy and Science, Department of Planning, Industry and Environment, 59 Goulburn Street, Sydney South NSW 2000.
Phone: 1300 361 967 (EES and national parks enquiries);
email: events.nationalparks@environment.nsw.gov.au;
Website: www.environment.nsw.gov.au. EES 2019/0330;
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Location	Capacity	Consent fee
Lane Cove National Park		
Jenkins Hall – Banksia Room	35 theatre style, 20 table style	\$330
Carter Creek – Site 9	100 people 50 cars	Visit nswparks.info/lanecovepicnic to view fees
Casuarina Point – Site 30	100 people 50 cars	
Commandment rock – Site 16	100 people 50 cars	
Cottonwood Glen – Site 13	100 people 50 cars	
Haynes Flat – Site 32	100 people 50 cars	
Tunks Hill – Site 22	100 people 50 cars	
Tunks Hill Precinct Sites 21, 22 and 23	100+ people 50+ cars	
Bookings for the Tunks Hill Precinct includes the three area sites 21, 22 and 23. These will be merged for bookings of more than 100 people and/or 50+ cars.		
Rouse Hill Regional Park		
Crebra Pavilion	60 Seating for 40	Visit nswparks.info/rousepicnic to view fees
Fibrosa Pavilion	90 Seating for 40	
Scheyville National Park		
Dreadnought building (with kitchen)	100	\$1400
Dreadnought building (no kitchen)	100	\$1100
Courtyard	635	\$330
SSAR hut (West)	Front section – 295 Back section – 265	\$200
SSAR hut (East)	554	\$200
Ante room (only)	on application	\$100
Nissan huts	on application	\$75
Butchers room (only)	on application	\$50
Comms Room	on application	\$75
Sydney Harbour National Park		
Rodd Island Dance Hall	150	\$1500
Soldiers Institute	20	\$550